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## **Definitions**

TERM	DESCRIPTION	REFERENCE
Lived experience	A person's own experience of living with disability or having a close relationship with someone living with disability e.g., a family member or partner.	Glossary   NDIS
Mainstream services	The government systems providing services to the Australian public e.g., health, mental health, education, justice, housing, child protection and employment services.	Glossary   NDIS
Community services	Activities and interests (not supplied by government groups), which are available to everyone in the community e.g., social, study and sporting interests.	Glossary   NDIS
Co-design	Co-design is an inclusive, collaborative process where a diverse range of people with relevant skills, experience or interests come together to provide advice and make decisions. Meaningful co-design focuses on the engagement of people with lived experience of disability which extends beyond consultation. Co-design includes working with community or mainstream services, who represent and advocate for their community through their established networks of people with disability.	Feros Care
Guiding Principles	Guiding Principles are the overarching values that direct the behaviours of an organisation rather than the activities that are carried out.	Feros Care
Cohort	A cohort is a group of people who share a common set of demographic characteristics, or experiences, including but not limited to age. Usually, in cross-sectional studies, age confounds cohort effects.	Simply Psychology   Cohort Study

## INTRODUCTION

#### Who is Feros Care?

Feros Care is the Local Area Coordination partner for the National Disability Insurance Scheme (NDIS) in Townsville, Mackay, the ACT, Northern Adelaide, and the Barossa region. We support people with disability to live healthy, fulfilling, and connected lives. We do this not only by supporting individuals, but by working with our wider communities through our community engagements and projects.

### What is Co-design?

Co-design is an inclusive, collaborative process where a diverse range of people with relevant skills, experience or interests come together to provide advice and make decisions.

Meaningful co-design focuses on the engagement of people with lived experience of disability which extends beyond consultation. It requires meaningful collaboration throughout each stage of the design process.

Co-design also involves working with community or mainstream services, who represent and advocate for their community through their established networks of people with disability.



### **Working towards Co-Design**

Feros Care delivers many Community Capacity Building Projects nationally. In 2021 Feros Care began its development of a Co-design Framework to support the continual improvement of these projects through ongoing community involvement and guidance of key priority areas.

Feros Care is focused on empowering people to lead the change that they want to see and believe that people with disability are the experts in their own life. Through intentional engagements we are continually working with our community to help us better identify, design, and implement projects that are driven by people with disability for people with disability.

## **STAGE ONE:** FORMING FOUNDATIONS AND CO-DESIGN GUIDING PRINCIPLES



Challenge: How can Feros Care work in co-design alongside it's community?



**Outcome:** Co-designed Guiding Principles

**DISCOVER** 



**DEFINE** 

**DEVELOP** 

**DELIVER** 



#### **NATIONAL ADVISORY GROUPS**

- Connect with local networks in mainstream and community
- Collaboratively work with community to understand the local market and stakeholders
- · Build knowledge and lessons learnt of existing best practice into our codesign journey

**SEP 2021 - JAN 2022** 



#### **NATIONAL FOCUS GROUPS**

- Formed in response to the National Advisory Groups
- To inform and be guided to understand challenges and opportunities in each cohort area:
- LGBTQIA+ people
- First Nations peoples
- Employment and Education
- Culturally and Linquistically Diverse people
- People experiencing Homelessness
- Mental Health and Wellbeing
- Youth
- Sports and Leisure

**MAR-APR 2022** 



#### **KEY VALUES IDENTIFIED**

- · The data collected and interpreted from the National Focus Groups formed eight Key Values
- The underlying themes were based on what community and inclusion meant to people with disability and their supporters
- The main insights identified across focus groups overlapped which supported the formation of the national key values

**APR 2022** 



#### **CO-DESIGN WORKSHOP**

- The Co-design Workshop united people with lived experience, professionals, and Feros Care staff to jointly make decisions, formed on each other's expertise
- Based on the key values identified in National Focus Groups
- Forming Feros Care's baseline eight Co-Design **Guiding Principles**

**MAY 2022** 



#### **NATIONAL VOTING**

- Co-Design Workshop outcomes shared via social media, local networks, and LAC participant conversations
- · Participants, stakeholders, and the wider community vote on their top guiding principles
- The top seven Guiding Principles form Feros Care's focus for 2022-2023 and guide Feros Care in a nationally consistent framework of co-design

**MAY 2022** 



#### **PUBLISH AND REVIEW**

- Top seven Guiding Principles published
- Feros Care embed Guiding Principles in Community Capacity Building projects and engagement activities with measurement and outcome accountability
- Guiding Principles will be reviewed yearly

**MAY 2022** 



**3** Groups **3** States **22** Attendees



**9** Groups **52** Attendees



108 Nationally

FEROS CARE | CO-DESIGN FRAMEWORK

FEROS CARE | CO-DESIGN FRAMEWORK 5

# CO-DESIGN GUIDING PRINCIPLES

In 2021, we began reviewing and refining our existing consultation process to formalise our Co-design Guiding Principles.

This process included forming national advisory groups and intensive focus groups with a wide range of people with disability from diverse groups.

We collated all the feedback and themes and convened a national workshop that united people with disability, professionals from the community and Feros Care staff to understand the top themes that came out of the national focus groups.

This has since formed our seven Co-design Guiding Principles, which ensure we continue to hear everyone's voice to create projects with the people they are meant for.

It's all part of our 'Nothing About Me, Without Me' approach, which ensures that a person with disability takes part in every conversation about their life, their services and support.

### **Our Vision:**

The aim of these Seven Guiding Principles is to endorse the ideas of codesign to shape attitudes and decision making in our everyday operations. The guiding principles support a more diverse and inclusive working environment for our community, participants, and projects.



## **CO-DESIGN PRINCIPLES**



# Accountability and Transparency

Feros Care will actively seek feedback and work in partnership with our participants and communities on creative and outcome focused solutions



# Inclusive and Accessible design

Feros Care will be a leader in building all-inclusive practices alongside people of all abilities



## Collaboration

Feros Care will embed in community to establish on-going partnerships and develop strong opportunities to work together



### Safe Spaces and Safe People

Feros Care will continuously learn from our communities and educate our staff to nurture safe spaces



## **Circle of Support**

Feros Care will work with people with disability, families, friends, and supporters to empower each to live their best life



# Changing the Narrative

Feros Care will work on true visibility of disability to break down stigma and stereotypes

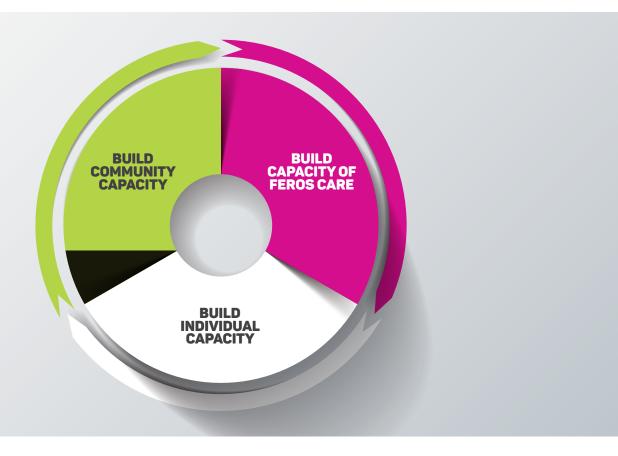


### **Investing Time**

Feros Care will provide diverse models of engagement to ensure you have a platform to feel heard

## CO-DESIGN: ENGAGEMENT STRATEGY

The Engagement Framework recognises the interconnectedness of the relationships within the three-layered model of collaboration to build the capacity of Feros Care, individuals and the community.



- **Feros Care** —being informed and guided to understand challenges and develop solutions through a collaborative approach. Ensuring transparency and accountability through the ongoing development of measurable outcomes, representative of the diverse needs of their clients.
- **Individuals** Recognising the importance of lived experience and equal representation by raising up leaders within the disability community, to take direct positions of influence by providing a platform to grow and empower change.
- Community work with community organisations and be a leader championing
  co-design as a best practice model to influence mainstream and wider community to
  support inclusion as standard practice, in partnership with people with disabilities and
  their supporters. Promoting beneficial business drivers of positive public reputation to
  support inclusive practices, and market to a wider customer base.

# EMBEDDING CO-DESIGN AS A NATIONAL APPROACH

Feros Care works with individuals and community to embed co-design as a national approach across our service areas with Local Working Groups (LWG) being formed in each state with oversight of the National Advisory Collective (NAC).

LWGs meet quarterly, working alongside our teams as an all-inclusive approach to define sustainable inclusive practices, building inclusive, connected communities.

Key representatives from each of the state LWGs meet additionally (twice a year) to form the NAC, in order to provide collaborative oversight.



#### Grounded in the Co-work Engagement

**Model**, LWG members provide informed skillsets through lived experience and professional knowledge, to support inclusion. This occurs through activities such as reviewing and developing good and best practices, policies and projects ensuring that they support the diverse needs and enhance the strengths of their community.

### Co-work Engagement Model\*

#### **CO-PLANNING**

• making decisions about values, direction, ambition, resources and approach

#### **CO-DESIGN**

making decisions about the detailed form of an interaction, service or policy

#### **CO-DELIVERY**

 supporting people with lived experience and professionals to collaborate to enable change for others

#### **CO-EVALUATE**

 supporting participation in the evaluation of existing situations and development of recommendations for action

#### **CO-GOVERNANCE**

collaborative oversight, within the framework

\*Adapted from the NDIS, Engagement Framework, 2022

# CO-DESIGN LADDER OF PARTICIPATION

To support ongoing, meaningful co-design, we seek to continually learn from feedback across our engagements and align to evidence based frameworks of best practice.

The Co-design Ladder of Participation (Adapted from Arnstein's ladder, 1986) helps to achieve the level of involvement and shared collaboration across our engagements.

The Co-design ladder of Participation illustrates the different levels of collaborative involvement.

**DOING TO** 

No input of result

**DOING FOR** 

Some input through feedback and consultation

**DOING WITH** 

Shared influence and collaboration to shape results

We use this as an evaluation method to understand the level of contributions stakeholders have across our engagements and shared power to determine the final outcomes.



**CO-PRODUCING** Working together in equal partnership from initiation to delivery of an initiative with shared decision making for most to all decisions.

**CO-DESIGNING** Working together in an equal partnership to influence the design or re-design of initiatives.

**ENGAGING** Being involved and having the ability to influence some decisions.

**CONSULTING** Able to provide feedback on select options or asked what your thoughts are around the initiative.

**INFORMING** Being told the 'what and why' of the initiative with limited ability to provide feedback.

**EDUCATING** Given a brief outline of purpose and benefits of an initiative discussed, with no feedback opportunities.

**COERCING** Being told about the process without clarifying reasons or opportunity for feedback.

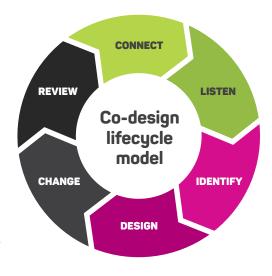
Ref: Co-Design Ladder of Participation - https://www.businesslab.co.nz/tools/the-ladder-of-co-production

## **CO-DESIGN PROCESS**

The term 'design' in co-design means we need to create or re-create something together – otherwise its not co-design. It's Important to ensure stakeholder involvement across all four stages of the design process to ensure co-design has occurred.

The four stages are: Discover, Define, Develop and Deliver (Ref: Double Diamond approach of design).

Feros Care recognises co-design as a design process and a continuous lifecycle model. Being connected and engaged in listening to our community, to understand the place-based needs and opportunities, means we are best placed to work alongside our community in developing the right solutions with meaningful outcomes together.





#### Challenge

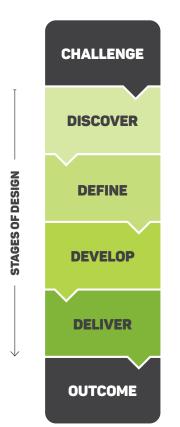
What is the identified challenge?

• ie under employment, social participation



#### Outcome

Sustainable purpose-built initiatives • ie resources, community programs



**Connect** – With community stakeholders, organisations and individuals ensuring wide engagement across a diverse range of perspectives and cohorts areas

**Listen** – Take time to understand the challenge across multiple aspects and needs

**Identify** – Refine underlying values and opportunities to define key goal(s) for development

**Design** – Work with community stakeholders to develop possible solutions for initiative

**Change** – Decide on best solution and deliver the initiative(s)

**Review** – Continual engagement to review and ensure initiative(s) are delivering desired outcomes

# **STAGE TWO:**

# **EMBEDDING NATIONALLY - FOSTERING INCLUSIVE EMPLOYMENT**



**Challenge:** How can employers foster more inclusive workplaces?



Outcome: National Co-designed Employment Resources

**DISCOVER** 

**DEFINE** 

**DEVELOP** 

**DELIVER** 



#### **CONNECT**

- Connect with local networks in community
- Formed LWGs in ACT, SA, & QLD
- Each LWG consisting of people with disability, their supporters and community organisation representatives

**AUG - OCT 2022** 



#### **LISTEN**

- LWG1
- Introduced challenge statement around Disability Employment
- LWG insights to discover barriers and opportunities across the employment journey
- Insights and feedback collected informing need for industry specific resources

**NOV - DEC 2022** 



#### **IDENTIFY**

- NAC1
- NAC formed, consisting of representatives from each state LWG
- The NAC reviewed and voted on industry areas in each region from place-based needs
- **Defined** the focus of resource development for each state LWG

**JAN 2023** 



## **DESIGN**

 LWGs worked alongside industry employer representatives to **develop** insights across the four stages of

LWG2

 Insights refined, informing the first draft of the industry specific tip sheets

employment

**MAR 2023** 



• Tip sheets reviewed and further developed with added insights on the 'why' in LWG3

LWG3

 Insights expanded on by employers from each industry adding their insights

**APR - MAY 2023** 



## **CHANGE & REVIEW**

• Tip sheet drafts reviewed

NAC2

- Tip sheet drafts sent to LWG members for further feedback
- Tip sheets drafts designed, ready for publishing on Inclusive **Employment Hub**
- Tip sheets will be reviewed through upcoming projects and initiatives

**MAY 2023** 

**JUN - JUL 2023** 

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## **ACKNOWLEDGEMENTS**

Feros Care would like to acknowledge everyone who has worked alongside us as we developed this framework. We have learned so much from our community and will continue to seek wider engagement using this unique model of co-design to inform our future processes and initiatives.

We seek to continually model the importance of being informed by our community, encouraging our team members to work in co-design with people with disability and alongside peak bodies and organisations to influence social policy and build capacity and inclusion in communities.

This approach works towards ensuring people with disability have full rights to access the services and supports available to other Australians.

It's all part of our 'Nothing About Me, Without Me' approach, which ensures that a person with disability takes part in every conversation about their life, their services and support.

#### Find out more:

Co-design website: feroscare.com.au/ndis/projects/co-design

Community projects: feroscare.com.au/ndis/projects





Want to be a voice for your community?





